



**RITZ  
CINEMA**

**Experience Unique Cinema.**

**Randwick charming Art Deco cinema offers a movie experience like no other.**

**Family owned and independent, the Ritz Cinema is a 6 screen multiplex perfectly located in the heart of Sydney's Eastern Suburbs.**

**Our main theatre boasts one of the largest cinema auditoriums in Sydney and combined with authentic, original Art Deco fittings, the Ritz Cinema truly provides the excitement of a movie going experience straight from the golden age of cinema.**



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# Children's Party Information

Ritz Cinema

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## Availability

Children's Birthday Parties are available on every day (excluding Tuesdays and Public Holidays), from 10.00am. A minimum of 20 paying admissions is required to make a booking. Seating can be reserved and you will be sharing the cinema with the general public.

## Session Times

We ask that you nominate a 10.00am, 12.00pm or 2.00pm session time. The final confirmed start time will be advised on the Tuesday prior to your booking date. Exact session times can only be confirmed once the cinema programming for the week has been completed on that Tuesday. It is the organiser's responsibility to notify their guests of the confirmed start time.

## Ticket Prices for Children and Adults

- \$19.50 for ticket and includes Mini Combo
- \$23.00 for ticket and includes Choc-Top Combo

## Combo Deals

Choc Top Combo - Small popcorn, small drink and choc top

Mini Combo - Small popcorn and small drink

**NB:** 600mL bottled water can be substituted for a small drink.

Our popcorn is Kosher.

## The Cake Cutting Area

Cake cutting area is available to hire for 30 minutes after the movie at a cost of \$50.00. It includes a roped off area and a table on which to cut your cake. This is for a maximum of 30 people. If the area is required for longer than 30 minutes, an additional fee of \$50 will be incurred.

Please note:

- No outside food is permitted to be served other than the cake/cupcakes.
- If you have not booked the cake cutting area, you are not allowed to use any part of the cinema foyer space to serve your own food, cake or beverages.

## Payment

Please email the below booking form with the signed Terms & Conditions to our friendly functions team to secure your booking. Full payment must be made on the day prior to the session commencing and can be made via eftpos, cash or credit card at the box office. Please notify the functions team if an invoice is required or payment via bank transfer is preferred.



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# Children's Party Booking Form

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**Contact Details:**

Contact Name: .....

Address:.....

Mobile:.....

Email: .....

Child's Name:..... Age Turning:.....

**Booking Details:**

Event Date: .....

Film Title: .....

Requested Session Time: .....

(Note: You will be notified of your exact session time on the Tuesday before your event)

**Estimated Number of Children Tickets with:**

Choc Top Combo Qty: \_\_\_\_\_

Mini Combo Qty. \_\_\_\_\_

**Estimated Number of Adult Tickets with:**

Choc Top Combo Qty: \_\_\_\_\_

Mini Combo Qty. \_\_\_\_\_

\*Please note: Ritz Savers cannot be used for children's birthday parties.

Cake Cutting Area:  No  Yes (additional cost)

**Contact Us:**

Ritz Cinema Functions Team

t. (02) 8324 2501

e. [functions@ritzcinema.com.au](mailto:functions@ritzcinema.com.au)



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Please email the completed form with the below signed Terms & Conditions to our friendly functions team to secure your booking. Full payment & all candy bar combo choices confirmed by the Thursday prior to the date of your party via eftpos, cash or credit card at the box office. Please notify the functions team upon booking if an invoice is required or payment via bank transfer is preferred.

## **Terms & Conditions**

### **Point Of Contact**

We require a point of contact for every party, their role is;

- To be a point of contact with Ritz Cinema Management & staff
- To process all queries, requests, final numbers & payment to the Ritz Cinema
- To be responsible for your invited guests including language, noise levels, behaviour & conduct.
- To pre-arrange under Ritz direction an area for your group to assemble and wait if required. Please do not make your own arrangements without consent as this may not be appropriate for other patrons on the day of your booking.

### **Cancellation**

All changes to your function including cancellation must be received via written confirmation, via email no later than the Thursday prior to the date of your party.

### **Food & Beverages**

The Ritz Cinema does not permit any food items, such as chips, confectionery, hot food or drinks to be brought onto our premises, including the cake cutting area. A breach of this rule will constitute a charge of \$4 per person. Cutting the cake in any area outside of the designated cake cutting area of the Ritz Premises will incur a \$150 fee.

### **Payment & Booking Confirmation**

We require payment in full & all candy bar combo choices confirmed by the Thursday prior to the date of your party. Payment can be made at the box office with credit card, eftpos or cash. Please notify the Functions Team upon booking if payment via bank transfer is preferred.

### **Tickets & Refunds**

If extra guests arrive on the day, additional tickets may be purchased (if available), before the session commences. A head-count will be conducted by the Ritz staff to ensure accurate payment. All guests must have a paid cinema ticket to enter the auditoriums. We recommended pre-purchasing the maximum number of tickets you require, in case the session is sold out. Refunds are available (down to the minimum number of 20) prior to the commencement of the movie. Refunds are not available once the session has finished.

### **What If I Do Not Have The Minimum Number?**

20 movie tickets or payment of the equivalent is the minimum requirement to book a children's party and use the cake cutting area. i.e. If you only have 18 children attending the party, you are required to purchase 20 children's movie tickets to qualify for booking the cake-cutting area.

### **Cake Cutting Area**

Other than the cake, no other food is permitted in this area. Nor do we allow music, performers, games or any other activity in this area. Please remember there are other patrons in the surrounding foyer areas and an acceptable level of behaviour is required at all times. Your time of hire is to be strictly adhered to. Should your event run over the hired time for any reason, we reserve the right to charge you \$50 per each additional half hour or part thereof.



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### **Do Ritz Cinema Staff Provide Supervision?**

**No. It is your responsibility to supervise and maintain behaviour of the group. It is recommended to have a minimum of 1 adult to every 10 children.**

### **Guest Behaviour & Damage**

- **We reserve the right to charge for any property damage that may arise during your children's party. We accept no responsibility for injury, harm or personal damage caused by the children's behaviour or lack of parental supervision.**
- **All responsibility for the care and safety for all persons and belongings within your group lies solely on the organiser. You, as the organiser should ensure that there is adequate supervision and care provided for by yourself.**
- **Should you be approached by a staff member concerning the behaviour of the group, we ask that you take their direction and instruction for the safety, security and comfort of your group and our other patrons.**
- **Given that the Ritz Cinema is a place of high level people traffic, we request that you adopt and adhere to the following Code of Conduct at all times;**

### **Code Of Conduct**

**Children must refrain from climbing, running, sliding, swinging from furniture or fixtures, jumping from any height, throwing food or marking walls at any time. Please keep the noise to a minimum. When in the cinema please keep children seated at all times. If a child wishes to visit the lavatories, we insist they be escorted by a supervising adult with your Party. Please do not ask Ritz Staff to supervise or mind any children that are under your care and responsibility. Please be aware of the other patrons comfort.**

### **Security & Bond**

**It is company policy that a 'Security and Damage Bond' be in place for your function. Your Credit Card Authorisation provides the Ritz Cinema with consent to utilise the account for recovery of funds for the following:**

- **Any damage to our premises as a result of your guests**
- **A charge that will be imposed for breaching conditions of bringing food and/or drinks onto our premises or over-staying your hired room time that disrupts the next party booked.**
- **The ability to use this authorisation for any outstanding payments owed.**

### **Credit Card Authorisation**

**This information is held only in the event that any outstanding balance or any breach of the terms and conditions will constitute a charge to your account. You will be notified of any charges being made to your credit card.**

**Card Holder Name:** \_\_\_\_\_

**Credit Card No:** \_\_\_\_\_

**Expiry Date:** \_\_\_\_\_ **CCV:** \_\_\_\_\_ **VISA or MasterCard:** \_\_\_\_\_

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_



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## **Terms and Conditions**

**If the Terms and Conditions Form for venue use are not read, completed and signed by the organiser, the booking will not precede.**

**I \_\_\_\_\_ described as the Organiser/Point of contact have read the Term & Conditions of venue use and I agree to comply and abide with the said terms of use. I understand by completing and returning these Terms & Conditions of use, that I am now bound to an agreed booking of the Ritz Cinema facilities, and acknowledge and consent that breaches of the Terms & Conditions by me and/or my group will make me liable for damages, and that I have authorised the Ritz Cinema to recover any such costs from the Credit Card Authorisation provided.**

**Signed: \_\_\_\_\_**

**Date: \_\_\_\_\_**